

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library June 27, 2022

The June 2022 Regular Meeting of the Norwayne Local Board of Education was held on Monday, June 27, 2022 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

2022-60 Wyckoff moved and Widmer seconded the motion to adopt the June 27, 2022 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

2022-61 Ingold moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the May 23, 2022 Regular Board Meeting
- B. Approve the May 31, 2022 Bank Reconciliation and Financial Reports:
Receipts: \$949,031.07 Expenses: \$ 1,661,969.84
- C. Accept the following donations:

NMS PTO Scholastic Book Fair	\$1,719.78	MS Library
Liberty Studios	\$ 350.00	HS Prom Fund
Anonymous	\$ 3,015.00	HS Boys Basketball

Donations to Baseball in Memory of Tyler Robinson:

Jon & Tina Allen
Anonymous

Lytle Squad, LLC

- D. Approve the Amended Certificate of Estimated Resources, and Final appropriation for FY22.
- E. Authorize the Treasurer to make Year End Advances from General Fund as needed to offset negative fund balances. Advances will be returned in July.
- F. Approve Game Workers for Spring Athletic Events:

OHSAA Division III Track District

Scott Coy	Timer	\$200.00
Beth Lea	Timer	\$100.00
Shawn Deer	Timer	\$100.00
Jake Zimmerly	Timer	\$100.00
Matt Smith	Ticket Taker	\$ 30.00
Julie West	Ticket Taker	\$ 60.00
Brian West	Meet Manager/Mileage	\$654.99
Scott Norman	Announcer	\$100.00

OHSAA District Softball

Matt Smith	Ticket Taker/IT Support	\$140.00
Denise Followay	Gate Monitor/Tournament Awards	\$120.00
Rodney Beckett	Scorebaord	\$ 90.00
Dave Dreher	Announcer/Field Prep/Manager	\$250.00

OHSAA District Baseball

Matt Smith	Ticket Taker/IT Support	\$140.00
Rodney Beckett	Scoreboard	\$ 90.00
Jake Hanzie	Field Prep/Tournament Oversight	\$255.00
Dave Dreher	Announcer/Field Prep/Manager	\$250.00

- G. Approve the Purchase of a Treasurer Bond for Sandy Hadsell effective August 1, 2022 – July 31, 2023.
- H. Approve Renewal of Dental Insurance with Trustmark Oasis Trust with new rates effective September 1, 2022, \$110.75 per month Family, \$30.87 per month Single. A 2% increase.
- I. Approve Liability, Property and Fleet insurance with Ohio School Plan/Whitaker Myers for FY23 at a cost of \$54,778.
- J. Approve additional Cyber insurance with Hylant CFC/Whitaker Myers for FY23 at a cost of \$4,520.
- K. Approve Purchase of two Cold Food Serving units for Norwayne Elementary from The Wasserstrom Company at a cost of \$25,443.48.

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

PRESIDENT’S BUSINESS – Angie Smith

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations to the Norwayne High School JustWrite Varsity Team and Coaches. They placed Second at the Ohio State competition.

Congratulations to individual winners: Katy Magyar, 9th Place; Abigail Arnold, 10th place and Abigail Hassenzahl, 13th place.

2. Congratulations to our State Champion Boys Track Team and Coaches.
3. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities and to those who have enlisted in the Military.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - a. Resurfacing of the elementary playground and front parking lot will begin on Friday, July 1.
 - b. The Community Center Gym floor has been refinished. Painting of walls is scheduled.

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. School Building offices will be closed during the month of July. District offices will remain open with variable hours. Please call ahead to be sure the office you would like to come to is open.
2. Custodians have begun their thorough cleaning of the buildings.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Bus safety training and orientation for Kindergarten students is scheduled for Saturday, August 13h at 9:30 a.m.
2. A School Bus Emergency Plan has been created. This will be kept on each bus and van for driver access.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Ryan and Matt will be installing 26 Battery Backup units in our data closets to off load current units that had been over capacity since original installation. These units were an E-Rate purchase this year.

F. Superintendent’s Report – Kevin Leatherman

1. June 1st enrollment by building:

Elementary School	586
Middle School	310
High School	401
Career Center	<u>63</u>
Total	1,360

G. Career Center Report

1. Administrative Contracts were approved. Summer construction projects are underway.

2022-62 Widmer moved and Ingold seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, and matters required to be kept confidential at 4:43 PM.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2022-63 Wyckoff moved and Widmer seconded the motion to reconvene the open session at 5:45 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

SUPERINTENDENT'S AGENDA - NEW BUSINESS - Superintendent Kevin Leatherman

2022-64 Widmer moved and Ingold seconded the motion to approve the superintendent's agenda:

A. Personnel Items

Professional Staff

Angela Deiotte – Grade 5 Science Teacher - accept letter of resignation after 24 years of service.

Lyndsea Hughes – NES Intervention Teacher – accept letter of resignation after 8 years of service.

Contract Recommendations:

Professional Staff Recall:

Doug Hanzie – NMS Josue Perez – NMS/NHS J D Plybon - NHS
Jeff Snure – NHS

Professional Staff New Position:

Aerial Gerber – NES Laurel Raber – NES
Adam Steiner – NES Robert Winebrenner – NES

Tutors:

Jill Buklad – NMS Sheri Csapo – NMS Kris Gerber - NES
Jennifer Oberlin – NES Megan Raber - NHS

On recommendation from the Tri-County Educational Service Center, approve moving Elementary School teacher Jennifer Evans to BS150 on the salary scale effective August 15, 2022.

On recommendation from the Tri-County Educational Service Center, approve moving Elementary School teacher Rachel Eggeman to Master's +20 on the salary scale effective August 15, 2022.

Exempt Staff

Nicole Peters – issue contract for Assistant Treasurer position.

Approve extended work days for the 2021-22 School Year for the following staff:

Ann Gerber – 11 Days

Jolen Shaum-Hildebrand – Assistant to the Treasurer - accept letter of resignation effective December 27, 2022 with 30 years of service.

Terry Valentine – Assistant Transportation Coordinator – non-renewal of contract.

Support Staff

Mindy Watson – Cafeteria Assistant – accept letter of resignation after 4 years of service.

Marthanna Webber – issue contract for Cafeteria Assistant position.

Sarah Bauman – issue contract for Cafeteria Assistant position.

Reduction in Force:

Mike Schar – Bus Driver

Recall:

Paraprofessional Aides:

Renee Graves – NHS Tana Heilman – NES Kelly May – NES
Marisa Wilson – NES

Lunchroom:

Mary Fetzter - NMS/NHS Angie Moore – NES Carolyn Wilfong – NMS/NHS
Shawna Wood – NES Brittany Yoder – NES

Approve Two Year Non-Certified Contracts effective July 1, 2022 for the following personnel:

Tana Heilman Paraprofessional
Kelly May Paraprofessional
Marissa Wilson Paraprofessional
Andy Moore ES Lead Custodian
Angela Moore Cafeteria Assistant

Approve Two Year Non-Certified Contracts effective July 1, 2021 for the following personnel:

Joe Chaffin Paraprofessional
Misty Snow Paraprofessional
Renee Graves Van Driver/Paraprofessional
Tonia Arnold Bus/Van Driver
Kristyn Johnson Bus/Van Driver
Donna Mandley Bus/Van Driver
Jennifer Moyer Bus/Van Driver
April Troup Bus/Van Driver
Nichole Wincek Van Driver
Shawna Wood Cafeteria Assistant

Supplemental Staff – pending proper certification and licensure

High School:

Lily Daugherty – Assistant Cheerleading Coach
Francisco Esponosa – Boys Soccer Assistant – Split Stipend
Bryce Zimmerly – Boys Soccer Assistant – Split Stipend
Jude LaChance – Assistant Football Coach
Scott Coy – Assistant Football Coach
Jason Gallion – Assistant Football Coach
John Baummer – Assistant Football Coach
Bryan Shirey – Assistant Football Coach
Caitlyn Steiner – JV Volleyball Coach
Alisha Berry – Freshman Volleyball Coach
Beth Lea – Fall Facility Manager

Middle School:

Maddie McDermott – Gr 8 Volleyball Head Coach
Cassondra Mey – Gr 7 Volleyball Head Coach
Michelle Vance – Cross Country Coach
Leslie Cihon - Cheerleading Coach
Brianna Hubbard – Assistant Cheerleading Coach
Shawn Deer - Fall Facility Manager

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Orton Gillingham Training – June 6 thru 10 \$248.75 each

A Gerber	Bree Gill	Melanie Hawley
Katie Kerns	Ashley Lehman	Maddy McDermott
Nicole McQuate	Jennifer Oberlin	Laurel Raber
Annie Yoder		

Summer Digital Number Sense SUMmit – June 14 & 15 \$230 each

Amy Beichler	Alisha Gasser	Misty Kosier
Brian Miller	Mindy Rupp	Dara Timmerman

Fundations Level 3 Training – June 24 \$275

Jen Evans

Fundations Level 2 Training – June 24 \$275

Aerial Gerber

C. Approve Parent-Student Handbooks for the 2022-23 school year.

D. Approve Transportation School Bus Emergency Plan

E. Acknowledge receipt of the Tri-County ESC Business Advisory Council Consortium Spring Quarterly Report

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

ADJOURNMENT

The July Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening July 25, 2022 at 4:00 p.m. Public input 5:00 p.m.

2022-65 Wyckoff moved and Rupp seconded the motion to adjourn the meeting at 5:47 PM.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

Board President

Treasurer